

Government of Jammu and Kashmir
Finance Department
(Budget Division)
Civil Secretariat Srinagar/Jammu

Subject: Expenditure Management- Economy, austerity measures and rationalization of expenditure.

Reference: UO No. GAD-CORD/193/2023-09, dated: 12-01-2024.

Government Order No: 17-F of 2024
Dated: 15-01-2024

Sanction is hereby accorded to the rationalization of expenditure for fiscal prudence and economy during the current financial year with immediate effect as per the following guidelines/measures for austerity and rationalization of expenditure:

1. Balanced Pace of Expenditure

- i. During the last quarter of the current financial year the revenue expenditure should be limited to 30% of revised budget allocation and in the month of March, the expenditure should be limited to 15% of such allocation.
- ii. In the last month of the current financial year, payments may be made only for the works duly executed, and the goods and services already procured. Hence, no amount should be released in advance in the last month with the exception of the loans or advances to government servants as per service conditions or on compassionate grounds or to disaster victims as a measure of relief and rehabilitation.
- iii. Rush of expenditure on procurement of goods and services should be avoided during the last month of the current financial year to ensure that codal procedures are complied with and there is no infructuous expenditure. Director Finance (s)/Financial Advisor (s) are advised to specially monitor this aspect in their respective departments.
- iv. 10% economy cut is imposed on the budget allocation for OE, LTC, telephone, POL, travel, advertisements, publicity, hospitality & sumptuary activities.

2. Seminars and Conferences

- i. Utmost economy shall be observed in organizing conferences seminars/workshops.
- ii. Holding of exhibitions/fairs/ seminars/ conferences outside J&K is strongly discouraged.


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- iii. There shall be complete ban on holding of meetings and conferences at private hotels. Government buildings/halls should be utilized for holding of meetings and conferences instead.
- iv. 10% economy cut is imposed on the budget allocation for conduct of camps, conferences and seminars.

3. Purchase of vehicles

- i. Purchase of new vehicles is strictly discouraged. Exceptional cases for meeting critical operational requirement shall be permitted with 20% reduction against condemnation as a replacement measure and with the concurrence of Finance Department. The already condemned vehicles must be auctioned and auction proceeds deposited as Miscellaneous Revenue before submitting such proposal.

4. Domestic and International Travel

- i. Travel expenditure should be regulated so as to ensure that each Department remains within the revised allocated budget. Re-appropriation/ augmentation proposals on this account will not be entertained.
- ii. International travel shall not be allowed without specific permission is granted by the Finance Department.
- iii. Within the country, the officers should travel only by economy class regardless of entitlement.
- iii. Facility of Video Conferencing may be used effectively and travel for the purpose of attending meetings should be avoided to the extent possible.
- iv. 10% economy cut is imposed on the travel expenses budget allocation for 2023-24.

5. Furniture and Fixtures

- i. No furniture shall be procured except in case of newly established offices with the concurrence of the Finance Department. The old dilapidated furniture shall be auctioned and auction proceeds deposited as Miscellaneous Revenue.

6. Holding of Official Functions

- i. There shall be complete ban on holding of official dinners and lunches, except those hosted by the Chief Secretary and Hon'ble Lieutenant Governor or with specific approval of the Hon'ble Lieutenant Governor.

7. Creation and Filling of Posts

- i. No new post shall be created.

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- ii. Filling of regular posts may be undertaken only through JKSSB/JKPSC routes and with concurrence of the Finance Department.
- iii. Posts that have remained vacant for more than two year should be identified for surrender. Such posts should be not revived except under rare and unavoidable circumstances and after seeking clearance from the Finance Department.

8. Local Fund Utilization

- i. The local fund available with various Departments, Universities, Authorities and Agencies will be subject to these austerity measures.
 - ii. The compliances of GFRs, CVC guidelines and instructions issued by Government for e-tendering, GEM based procurement, technical sanction and administrative approval must be followed.
9. **No fresh financial commitments will be made on items and proposals which are not provided for in the approved budget of 2023-24.**
10. **Any exceptional case should be dealt only with the approval of the Finance Department.**
11. **Compliance:** Administrative Secretaries shall be responsible for ensuring compliance of the measures outlined above. Director Finance(s)/Financial Advisor(s) shall scrupulously assist the respective Departments in securing compliance with these measures and also submit an overall report to the Finance Department.

By order of the Lieutenant Governor.

Sd/-

(Santosh D Vaidya), IAS
Principal Secretary to Government
Finance Department.

No: FD-BDGoGEN/18/2021-03-FD (34200)

Dated: 15-01-2024

Copy to:

1. Ld. Advocate General J&K High Court Srinagar/Jammu.
2. All Financial Commissioners.
3. Director General of Police, J&K
4. Principal Accountant General, J&K Srinagar/Jammu.
5. All Principal Secretaries to the Government.
6. Principal Secretary to Hon'ble Lieutenant Governor
7. Principal Resident Commissioner, 5 Prithvi Raj Road, New Delhi.
8. Chief Electoral Officer, J&K.

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9. Joint Secretary (J&K) Ministry of Home Affairs, Govt. of India.
10. All Commissioner/Secretaries to Government.
11. Divisional Commissioner Kashmir/Jammu.
12. Director Anti Corruption Bureau.
13. Registrar General, J&K High Court Srinagar/Jammu
14. Director General Audit & Inspection, J&K
15. Director General Budget, J&K.
16. Director General Accounts & Treasuries, J&K.
17. Director General Funds Organization, J&K.
18. Director General Local Audit, Fund & Pension.
19. Commissioner Taxes.
20. Commissioner Excise
21. Director General Expenditure Division I/II
22. Director Information, J&K.
23. All Head of Departments /Managing Directors/Chief Executive of State PSU's/
Autonomous Bodies.
24. Secretary J&K Public Service Commission.
25. All District Development Commissioners.
26. Secretary J&K Legislative Assembly.
27. Director Accounts & Treasuries Srinagar/Jammu.
28. All Director Finance/Financial Advisors & CAO's.
29. Director Finance/Principal Northern Zonal Accountancy Training Institute
Jammu.
30. All Directors (Planning)/ Joint Director (Planning).
31. Joint Director Funds Organization Srinagar/Jammu.
32. Principal Accountancy Training school Srinagar.
33. All Treasury Officers.
34. General Manager, Government Press for publication in Government Gazette.
35. Pvt. Secretary to Advisor (BK) to the Lieutenant Governor.
36. Pvt. Secretary to the Chief Secretary.
37. Pvt. Secretary to Principal Secretary, Finance Department.
38. I/c Website, FD. (www.iakfinance.nic.in).
39. I/c Website, GAD (www.jkgad.nic.in).
40. Govt. Order File (w. z. s. c).
41. Stock File.


(Shafaat Yehya),
Joint Director Budget,
Finance Department.